



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Jacquelyn E. Stone, Treasurer  
Cantor for Congress  
2500 E. Parham Road, Suite 5  
Richmond, VA 23228

Identification Number: C00355461

MAY 23 2000

Reference: April Quarterly Report (1/1/00-3/31/00)

Dear Ms. Stone:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-When a committee reports receiving a loan from the candidate, it is necessary to clarify whether or not the candidate used personal funds or borrowed the money from a lending institution or some other source. If the candidate borrowed funds from a lending institution, or other source, please provide the name of the lending institution and the complete terms of the loan. Additionally, for loans from a lending institution, you must file an FEC FORM C-1 (copy attached) and a copy of the loan agreement. If the loan(s) was from personal funds, please acknowledge that fact in an amendment to this report. It is important to note that "personal funds" is strictly defined by Commission Regulations. See 11 CFR §110.10. (11 CFR §§100.7(a)(1) and 104.3(d))

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

-The Commission notes the redesignation or reattribution of several contributions. Please amend your report to disclose the proper format for redesignations or reattributions. The first entry should disclose, as a memo entry, the information for the contribution as it was originally reported; the second entry should disclose, as a memo entry, the information as it has